



## Acceptable Internet Use Agreement for Pupils Wotton House International School

I understand that I can use the Wotton House International School (WHIS) Internet Technology (IT) systems as long as I behave in a respectful and responsible way that keeps me and others safe. I also understand that internet use at WHIS is monitored and that if I do not follow the rules, I may not be allowed to use the school computers, or to access the school network or to use the school internet using any equipment including my own personal devices.

**I will:**

1. only use the school's computers for school work and homework
2. only delete my own files and not look at other people's files without their permission
3. keep my login and password safe and secret under all circumstances. If I think my password has been found out I will immediately change it or ask for help to change it. I will not let anyone else use it nor use other people's login or password.
4. ask a member of staff for permission if I am at all unsure about using a particular website.
5. only email people I know or whom my teacher has approved and make sure the messages I send are polite and sensible.
6. tell my teacher or responsible adult if I see anything I am unhappy with or receive a message I do not like and I will not respond to any bullying messages.
7. log out when I have finished using the computer.

**I will not:**

1. try to visit websites that I know are banned by the school.
2. open attachments or download files unless I have permission or I know and trust the person who sent it. I will always check with a teacher if I am unsure.
3. ever give out my home address, phone numbers or send photographs or videos or give any other personal information that may identify me, my family or my friends unless the Principal has given permission
4. ever arrange to meet someone I have only met online unless my parent, carer or teacher has given me permission and I will take the parent, carer or teacher with me
5. try to make any contact with teacher or any other adult affiliated with the school on any other digital format, for example via social media, mobile phones, etc.
6. use any internet system to send anonymous or bullying messages or to forward chain letters.
7. use my mobile phone in school without permission and will not access the internet using any network connection other than the school's.

<b>Signed:</b>	
<b>Name:</b>	
<b>Date:</b>	

**Parent declaration**

- I have read the above guidance for responsible internet use and agree that my child may have access to GIS IT provision. I understand that the school will take all reasonable precautions to ensure students do not have access to inappropriate websites, and that the school cannot be held responsible if students do access inappropriate websites.
- I agree that my child's work can be published on the school website.
- I agree that photographs that include my child may be published but that any photography will only identify children by first name.

<b>Signed (Parent):</b>	
<b>Date:</b>	